



Job Title:	Sterile Compounding Technician	Position Type:	Full-Time
Reporting to:	Sterile Laboratory Staff Pharmacist	Location:	Newark, DE
Department/Group:	Sterile	Travel Required:	<5%
Job Description			

The Sterile Compounding Technician is responsible for compounding prescription medications and stock medications in the sterile compounding laboratory at SaveWay Compounding Pharmacy, a Myonex Company (SWCP) following formulas generated in pharmacy software. The Sterile Compounding Technician is responsible for establishing and maintaining a controlled working environment.

Duties:

- Assist the pharmacist in providing timely, efficient, and appropriate pharmaceutical care to the patient.
- Preparation and sterilization of CSPs using aseptic technique and following processes in full compliance with USP Chapters <797> and <800> in a timely manner.
- Processing prescriptions in computer utilizing compounding software.
- Must possess a working knowledge of USP Chapters <795>, <797> and <800>.
- Must be familiar with other USP Chapters pertaining to compounding both sterile and non-sterile preparations such as USP Chapters <51>, <71> and <85>, <1160>, <1168> and <1176>.
- Check medication storage areas for out-of-date products and preparations.
- Order, receive, and restock components and supplies to meet daily demands of the sterile lab.
- Establish and maintain the ISO Class environment while performing manipulations. Maintain an orderly working environment.
- Perform daily, weekly, monthly cleaning duties as outlined in facility SOPs.
- Receive calls from other departments answering questions in a courteous and professional manner, referring to the pharmacist where appropriate and as needed.
- Ensure that all medications are stored properly, checking BUDs and EXP dates.
- Prepare medication orders for delivery and/or shipping in a timely manner meeting established deadlines.
- Use PPE and/or closed system transfer devices (CSTDs) appropriately to protect CSPs from contamination and to protect personnel and the environment from exposure.
- Follow appropriate procedures for gowning and garbing. Maintain proper personal hygiene for work in the cleanroom environment as outlined in facility SOPs.
- Successfully complete all competencies and maintain aseptic technique and other skillsets required by department policy.
- Restock supplies used throughout the work shift.
- Add chemicals or other supplies to be reordered in the ordering tab on TEAMS.
- Processing prescriptions and generating a prescription label using pharmacy software.
- Orient and train new pharmacy personnel in a welcoming, friendly, and professional manner.
- Recommend ideas to the supervisor for improvement of methods and procedures.
- Perform other duties as required or assigned for emergencies or other operational reasons for which the employee is qualified to perform to maintain an appropriate level of pharmacy service.
- Maintain a current knowledge of all departmental policies and procedures.
- Complete mandatory education and assigned competencies.



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- Perform assigned work safely adhering to established departmental rules and practices. Report to supervisor in a timely manner and an unsafe activities, conditions, hazards, or safety violations that may cause injury to oneself, colleagues, customers, or visitors.
- Maintain a safe work environment and exhibit safe work practices.
- Pursuing personal development of skills and knowledge necessary for the effective performance of the role. Willing to attend training to further develop relevant knowledge, technique, and skills.
- Perform other related duties as required.
- You must have flexibility to work outside normal work hours, as required.
- Embody the Myonex company Core Values:
 - Be a Great Team Player
 - Be Client Focused
 - Learn & Grow
 - Find a Way

Education & Experience

- High School Diploma or equivalent.
- Must be a Nationally Certified Pharmacy Technician (CPHT) or actively in the process of obtaining.

Skills/Qualifications:

Teamwork

- Demonstrate and promote a spirit of cooperation and teamwork throughout SWCP.
- Continually look for ways to improve processes and enhance customer satisfaction.

Language Skills

- Able to effectively present information and respond to questions from customers, coworkers, and SWCP leadership.

Mathematical Skills

- Able to work with and apply mathematical concepts and practical situations.
- Able to perform basic algebra and convert units of measure.
- Able to perform advanced pharmacy mathematics, such as calculating for loss on drying, water content, assay, etc.

Reasoning Ability

- Able to actively listen, receive information and/or complaints or inquiries from customers or coworkers, remain calm and professional, and understand when to escalate difficult situations to upper management.
- Must be able to solve problems independently.

Customer Service

- Provide exceptional customer experience. Communicate with customers in a friendly, professional, and patient manner always.



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- Perform all duties with the goal of building and maintaining long-term customer relationships. Immediately address any customer concerns.
- Request involvement of other SWCP personnel as required. Escalate situations to a supervisor as needed.
- Notify Director of Operations, Department Manager, or Pharmacist-in-Charge of any major concerns and the action taken to resolve them.

Safety

- Use and promote safe work practices throughout SWCP facility.
- Notify Director of Operations, Department Manager, or Pharmacist-in-Charge of any unsafe conditions or practices.

Other Requirements

- Strong organizational skills
- Excellent oral and written communication skills
- Professional appearance
- Mobility within the entire facility
- Able to prove US employment eligibility
- Able to pass drug screening
- Able to pass background screening
- Flexibility to work overtime/weekends, as required

Commitment Limitations

- Must not make a non-budgeted, emergency expenditure, or commitment of SWCP.

Confidentiality/Conduct

- Must not divulge any confidential patient or protected health information (PHI).
- Will not engage in gossip or other unprofessional conduct.
- Must comply with HIPAA's privacy and security requirements.
- Will not share any of SWCP's proprietary information.

Appearance

- Must maintain a professional appearance. Attire must be neat and clean. Good hygiene is mandatory.
- Must wear facility-specific scrubs and Personal Protective Equipment (PPE) per facility SOPs while in the sterile compounding lab. Additional PPE is required for handling hazardous drug substances. Due to the mobile nature of the position, clothes and shoes should be comfortable.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to perform this job. Reasonable accommodation may be made to enable

Work Environment:

- Office
- Sterile and Nonsterile laboratory
- Public retail store



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qualified individuals with disabilities to perform the essential functions.

- Able to work up to 40 hours per week, scheduled in up to 8-hour shifts.
- Able to stand, walk, bend, kneel, climb, and use repetitive foot movement throughout the shift.
- Able to lift as much as 50 pounds.
- Able to use repetitive hand movement with simple grasping and fine manipulation, pushing and pulling, and able reach above the shoulder.
- Able to perform all tasks while fully garbed in department-required Personal Protective Equipment
- Must be able to spend as long as 4 hours in the controlled environment performing compounding and/or cleaning activities. The employee frequently is required to sit; lift 20 to 50 pounds; repetitive hand movements pushing and pulling; bend and carry.
- The employee is continuously required to use repetitive hand movement with simple grasping and fine manipulation, climb, kneel, and reach above the shoulder.

SaveWay Compounding Pharmacy, a Myonex company is committed to ensuring equal opportunity in all aspects of employment. We do not discriminate against anyone on the basis of race, religion/creed, color, gender identity, sexual orientation, marital status, pregnancy, national origin, ancestry, military status, disability or perceived disability, use of a guide or disability support animal, or membership in any protected class as defined by applicable laws and regulations. If an employee or applicant feels they have not received equal or fair treatment, we encourage them to contact Human Resources.

Supervisor:		Date:	
Employee:		Date:	



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This job description supersedes all previous job descriptions for this role. This job description is intended to be a tool to describe the primary purpose of the job and the key duties and responsibilities. The job description may not be inclusive of all duties and job responsibilities. Management has the right to add to or change the job responsibilities.

This job description does not serve as an employment agreement or contract.